

FORT WOOD HOTELS

Employment Application



Please return completed application to one of our six hotel locations.

APPLICANT INFORMATION												
Last Name			First			M.I.		Date				
Street Address						Apartment/Unit #						
City			State			ZIP						
Phone			E-mail Address									
Date Available			Are you 18 years of age or older?			Desired Salary						
Position Applied for												
Are you employed now?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If so, are we contact your present employer?			YES <input type="checkbox"/>		NO <input type="checkbox"/>
Have you ever worked for this company?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If so, when?					
EDUCATION												
High School			Address									
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree							
College			Address									
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree							
Other			Address									
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree							
REFERENCES												
<i>Please list three professional references.</i>												
Full Name			Relationship									
Company			Phone									
Address												
Full Name			Relationship									
Company			Phone									
Address												
Full Name			Relationship									
Company			Phone									
Address												

PREVIOUS EMPLOYMENT			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

AVAILABILITY			
I would like to work	Full time <input type="checkbox"/>	Part time <input type="checkbox"/>	Either <input type="checkbox"/>
I am available	Weekends <input type="checkbox"/>	Holidays <input type="checkbox"/>	Dayshift (anytime between 6am-5pm) <input type="checkbox"/>
		Nightshift (anytime between 3pm -11pm) <input type="checkbox"/>	Overnight (11pm – 7am) <input type="checkbox"/>
If you did not check all the above, please explain your restrictions.			
DISCLAIMER AND SIGNATURE			
YES <input type="checkbox"/> I understand I will be required to take a drug test, if offered a position and that Fort Wood Hotels may do random drug testing.			
YES <input type="checkbox"/> I give Fort Wood Hotels authorization to do a background check, which may include a criminal and credit check.			
Signature		Date	

IMPORTANT PLEASE READ: This completes Part 1 of the application process. Please ensure your email is accurate, you will receive an email with a link for an Employee Assessment to complete the application process and be eligible for an interview. If you do not have a valid email address, please contact Michelle Beckley (573-336-3355 x 7451 or michelle@fortwoodhotels.com) to arrange for taking the Employee Assessment at one of our hotels.

Thank you for applying to Fort Wood Hotels!